

**SCHOOL BOARD OF EDUCATION MEETING
MONDAY, JANUARY 11, 2016
SCHOOL DISTRICT OF PITTSVILLE**

OFFICIAL SCHOOL BOARD OF EDUCATION MINUTES

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, January 11, 2016 at 7:00 pm in the High School IMC. The meeting was called to order by President Hoogesteger.

II. Establish Quorum

Members present: Jane Wesely, Robert Wolff, Mandy Hoogesteger, Dick Koeshall, and Kevin Zogleman. Administration present: Paul Vine, Interim Superintendent: Mark Weddig, High School Principal; Heather Friday, Elementary Principal.

III. Meeting Notice Certification

Meeting notice was posted on the doors at the Elementary School, High School, and Administration area and meeting notice was sent to the official newspaper, the *Wisconsin Rapids Daily Tribune* and also to the *Marshfield News Herald* and the *Pittsville Record*.

IV. Approval of Agenda

Motion was made by Jane Wesely, seconded by Bob Wolff, to approve the agenda for the December 14, 2015 meeting of the Pittsville School Board of Education. Motion carried (5-0).

V. Public Comments – No public comments.

VI. Consent Agenda Items

- A. Minutes of the Regular Meeting on December 14, 2015
- B. Review General Fund Invoices
- C. Financial Status
- D. Hiring Recommendations
 - 1) Approve Junior High Wrestling Coaches (Jared Fox, Eric Hahn, Jared Hahn)
- E. Retirement/Resignations

Motion was made by Jane Wesely, seconded by Bob Wolff, to approve items on the Consent Agenda. Motion carried (5-0).

VII. Celebrations

- A. Christmas Store Raises \$750 for Food Pantry** – Elementary students explained to the Board the Christmas Shop and how items were donated and then sold to elementary students for Christmas gifts.
- B. Driven to Better Health** – Mrs. Friday reviewed the Driven to Better Health Initiative, intended to increase student activity and eating healthier.

VIII. Discussion

A. Distance Learning Lab

Motion was made by Dick Koeshall, seconded by Bob Wolff, to approve the expenditure of \$5,455.00 of district funds to purchase the updated HD equipment for the Distance Learning Lab. Motion carried.

B. First Reading of Updated Policy 461.1 Technical Excellence Scholarship

C. First Reading of Updated Policy 662.1 Student Activity Funds Management

D. First Reading of New Policy 881.1 Special Activity Funds Management

Policies were reviewed and recommended for second reading and approval at the February 8 Board Meeting.

IX. Action

A. Butterfly Garden Proposal/Request (Maddy/Paula Hensel)

Motion was made by Jane Wesely, seconded by Dick Koeshall, to accept the plan in the proposed location with the understanding an agreement outlining the terms and conditions of use including the overall plan as well as care, maintenance of the garden. This agreement will be drafted by the district administrator along with Paula Hensel. The draft agreement will be reviewed by the Board at the February Board meeting prior to starting the work. Motion carried (5- 0).

B. 2nd Reading and Approval of New Policy 353.1: School Volunteers

Motion was made by Jane Wesely, seconded by Bob Wolff to accept the second reading and approval of new Policy 353.1 School Volunteers. Motion carried (5-0).

C. 2nd Reading and Approval of Revisions to Policy 423: Open Enrollment Policy

Motion was made by Bob Wolff, seconded by Dick Koeshall, to accept the second reading and approval of revisions to Policy 423: Open Enrollment Policy. Motion carried (5-0).

D. 2nd Reading and Approval of New Policy 411: Equal Education Opportunities and Nondiscrimination

Motion was made by Jane Wesely, seconded by Kevin Zogleman, to accept the second reading and approval of new Policy 411: Equal Educational Opportunity and Nondiscrimination. Motion carried (5-0).

E. 2nd Reading and Approval of New Policy 673: Payment Procedures (Other Than Salaries and Wages)

Motion was made by Kevin Zogleman, seconded by Jane Wesely, to accept the second reading and approval of new Policy 673: Payment Procedures (other than salaries and wages). Motion carried (5-0).

F. 2nd Reading and Approval of Revisions to Policy 752: Transportation of Students in Private Vehicles

Motion was made by Bob Wolff, seconded by Dick Koeshall, to accept the second reading and approve of revisions to Policy 752: Transportation of Students in Private Vehicles. Motion carried (5-0).

G. Approve Open Enrollment Space Availability Recommendation

Motion was made by Dick Koeshall, seconded by Kevin Zogleman, to approve the Open Enrollment space availability recommendations for the 2016-2017 School Year. Motion carried (5-0).

X. Reports

A. High School Principal

- Mr. Weddig reviewed the coaching openings for JV Softball and JV Volleyball. We are also seeking long term subs due to FMLA reasons in Tech Ed, Business Ed, and Spanish.
- The high school students selected a forum on driving on December 22. Wood County provided speakers and simulations on distracted driving. All students received a wristband to cover their cell phones while driving.

B. Elementary Principal

- Mrs. Friday will be attending a Professional Development on RTi workshop in February at Amherst. Elementary staff will also attend.
- Mrs. Friday is also doing professional development through area principal meetings and AWSA workshops.
- On January 7, the Golden Apple Awards celebrated and recognized the three adult crossing guards Bob Wolff, Chris Downs, and Duane Tritz.
- Mrs. Friday sent out truancy letters to 27 parents reminding them of the importance of attending school.

XI. Information

A. Teacher, Administration Meeting Summary – January 7

B. District Insurance Committee Meeting - January 27 at 3:30 p.m.

XII. Convene into Closed Session – The Board will consider moving into Closed Session as per Wisconsin State Statute 19.85(1)(c)

Motion was made by Bob Wolff, seconded by Kevin Zogleman, to move into Closed Session as per Wisconsin State Statute – 19.85(1)(c). President Hoogesteger directed the Clerk to take a roll call vote:

Jane Wesely	Yes	Dick Koeshall	Yes	Mandy Hoogesteger	Yes
Bob Wolff	Yes	Kevin Zogleman	Yes		

- A. Review Questions for February 17 Superintendent Interview
- B. Staff Request for Unpaid Leave

XIII. Reconvene into Open Session

Motion was made by Dick Koeshall, seconded by Kevin Zogleman, to move out of Closed Session. Motion carried (5-0).

XIV. Act Upon Closed Session

- A. No action taken.
- B. Motion was made by Bob Wolff, seconded by Jane Wesely, to approve the unpaid leave request as proposed. Motion carried (5-0).

XV. Adjourn

Motion was made by Jane Wesely, seconded by Dick Koeshall, to adjourn at 8:30 p.m. Motion carried (5-0).

Jane Wesely, School Board Clerk

UNOFFICIAL MINUTES

FUND SUMMARY

FUND DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10 GENERAL FUND	133,607.91	-3,442.80	161,265.18	291,430.29
21 Special Projects Fund	-4,135.64	0.00	4,135.64	0.00
27 SPECIAL EDUCATION FUND	0.00	-40,341.57	40,341.57	0.00
50 FOOD SERVICE FUND	-11,562.50	0.00	11,562.50	0.00
60 Student Activities Fund	0.00	0.00	0.00	0.00
*** Fund Summary Totals ***	117,909.77	-43,784.37	217,304.89	291,430.29

***** End of report *****

	2014-15	2014-15	2015-16	2015-16	2015-16	2015-16
	FYTD Revised Bdgt	FYTD Activity	FYTD Revised Bdgt	FYTD Activity	FYTD %	FYTD %
Fd T Loc Obj Func Prj	6,610,747.00	4,720,641.88	6,809,773.00	2,656,578.79		39.01
10 - *GENERAL FUND						

Fd Func	2014-15 FYTD Revised Bdg	2014-15 FYTD Activity	2015-16 FYTD Revised Bdg	2015-16 FYTD Activity	Encumbered Amount	2015-16 FY %
72 Scholarship Fund	3,000.00	2,250.00	2,750.00	2,000.00	0.00	72.73

Grand Expense Totals 8,590,837.41 4,619,113.91 9,260,302.90 5,119,529.57 28,794.19 55.76

Number of Accounts: 761

***** End of report *****

ACCOUNT NUMBER	FUNCTION	Beginning Balance	January 2015-16 Debits	January 2015-16 Credits	2015-16 YR Debits	2015-16 YR Credits	Ending Balance
Grand Asset Totals		223,381.42	2,469.41	4,000.00	15,933.56	10,471.00	228,843.98
Grand Equity Totals		-223,381.42	4,000.00	2,469.41	4,000.00	9,462.56	-228,843.98
Grand Totals		0.00	6,469.41	6,469.41	19,933.56	19,933.56	0.00

Number of Accounts: 10

***** End of report *****

ACCOUNT NUMBER	FUNCTION	Beginning Balance	January 2015-16 Debits	January 2015-16 Credits	2015-16 YR Debits	2015-16 YR Credits	Ending Balance
Grand Asset Totals		38,332.56	27,920.61	25,203.57	143,378.49	138,768.25	45,525.63
Grand Liability Totals		-38,332.56	23,346.53	26,063.57	128,889.36	133,499.60	-45,525.63
Grand Equity Totals		0.00	2,146.16	2,146.16	13,276.62	13,276.62	0.00
Grand Totals		0.00	53,413.30	53,413.30	285,544.47	285,544.47	0.00

Number of Accounts: 37

***** End of report *****

BALANCE SHEET- January 31, 2016 - Fund 50 (Date: 1/2016)

ACCOUNT NUMBER	FUNCTION	January 2015-16		January 2015-16		2015-16		Ending Balance
		Beginning Balance	Debits	Credits	YR Debits	YR Credits		
Grand Asset Totals		17,640.31	70,908.60	69,018.50	367,962.08	374,460.66	13,724.75	
Grand Liability Totals		-7,185.81	58,437.09	55,323.37	315,625.82	321,469.41	-13,029.40	
Grand Equity Totals		-10,454.50	20,361.58	25,365.40	154,675.21	142,333.04	-695.35	
Grand Totals		0.00	149,707.27	149,707.27	838,263.11	838,263.11	0.00	

Number of Accounts: 18

***** End of report *****

ACCOUNT NUMBER	FUNCTION	Beginning Balance	January 2015-16 Debits	January 2015-16 Credits	2015-16 YR Debits	2015-16 YR Credits	Ending Balance
Grand Asset Totals		1,439,530.10	5.51	14.66	3,658,587.80	5,054,764.90	43,358.51
Grand Liability Totals		-358,788.10	14.66	5.51	2,792,232.16	2,433,444.06	-5.51
Grand Equity Totals		-1,080,742.00	0.00	0.00	1,482,078.72	444,689.72	-43,353.00
Grand Totals		0.00	20.17	20.17	7,932,898.68	7,932,898.68	0.00

Number of Accounts: 7

***** End of report *****

ACCOUNT NUMBER	FUNCTION	Beginning Balance	January 2015-16 Debits	January 2015-16 Credits	2015-16 YR Debits	2015-16 YR Credits	Ending Balance
Grand Asset Totals		35,652.14	15.15	0.00	662.02	30,464.02	5,844.63
Grand Equity Totals		-35,652.14	0.00	15.15	30,492.93	690.93	-5,844.63
Grand Totals		0.00	15.15	15.15	31,154.95	31,154.95	0.00

Number of Accounts: 4

***** End of report *****

ACCOUNT NUMBER	FUNCTION	January 2015-16		January 2015-16		2015-16		Ending Balance
		Beginning Balance	Debits	Credits	YR Debits	YR Credits		
Grand Asset Totals		0.00	104,503.04	104,503.04	411,651.74	411,651.74	0.00	
Grand Liability Totals		0.00	145,776.99	137,158.07	723,263.85	723,263.85	0.00	
Grand Equity Totals		0.00	112,210.25	120,829.17	547,193.22	547,193.22	0.00	
Grand Totals		0.00	362,490.28	362,490.28	1,682,108.81	1,682,108.81	0.00	

Number of Accounts: 17

***** End of report *****

ACCOUNT NUMBER	FUNCTION	Beginning Balance	January 2015-16 Debits	January 2015-16 Credits	2015-16 YR Debits	2015-16 YR Credits	Ending Balance
Grand Asset Totals		73,858.45	16,267.70	14,560.11	129,447.42	122,675.96	82,140.57
Grand Liability Totals		0.00	0.00	0.00	0.00	0.00	0.00
Grand Equity Totals		-73,858.45	8,307.32	10,014.91	48,707.43	55,478.89	-82,140.57
Grand Totals		0.00	24,575.02	24,575.02	178,154.85	178,154.85	0.00

Number of Accounts: 80

***** End of report *****

ACCOUNT NUMBER	FUNCTION	January 2015-16		January 2015-16		2015-16		2015-16		Ending Balance
		Beginning Balance	Debits	Credits	YR Debits	YR Credits	YR Debits	YR Credits		
Grand Asset Totals		2,425,216.35	1,272,425.58	642,769.15	8,646,172.56	9,929,144.32	8,646,172.56	9,929,144.32	1,167,485.36	
Grand Liability Totals		-472,576.79	902,339.29	929,235.98	9,646,845.13	9,238,024.60	9,646,845.13	9,238,024.60	-73,316.50	
Grand Equity Totals		-1,953,538.56	576,063.24	1,178,822.98	6,460,604.46	5,585,554.23	6,460,604.46	5,585,554.23	-1,094,168.86	
Grand Totals		-899.00	2,750,828.11	2,750,828.11	24,753,622.15	24,752,723.15	24,753,622.15	24,752,723.15	0.00	

Number of Accounts: 83

***** End of report *****